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# Public Assistance Affidavit

Instructions for completing the Public Assistance Affidavit

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## **READ THIS:**

Information provided in this packet IS NOT LEGAL ADVICE, It is information. This information is not a substitute for a competent lawyer.

When you sign a legal document or file any papers in court, it can seriously affect you in the future. You should always try to get legal advice before filing documents.

Bar Association lawyer referral services are listed in our brochure "Legal Resources in and around Suffolk County." Also listed are free legal service providers. You may be eligible for help.

**INSTRUCTIONS FOR COMPLETING the  
PUBLIC ASSISTANCE AFFIDAVIT**

**Look at the sample form attached and follow the instructions for each number.  
Please print or type all information.**

**A.** Put in the Docket Number for this case, if you know it.

**B.** Put in the name of the case

Read and fill in questions 1-4.

1. Write in your name.

2. Write in the names of the children in this case.

3. (a) Do you get public assistance now? Check YES or NO.

(b) Have you ever been on public assistance? Check YES or NO.

Check next to the type of assistance you have received.

4. (a) Do the children in this case get public assistance now? CHECK YES or NO.

(b) Have the children in this case ever been on public assistance? Check YES or NO.

Check next to the type of assistance they have received.

**C.** Write in the date, first the day, then the month, then the year.

Sign your name and print your name.

If you have an attorney, they must also print and sign their name.

Every time a case is filed in court, a *DOCKET NUMBER* is assigned. This is the number the court uses to identify your case and find your case file.

Write this number on *all* papers you file in Court. Have the Docket Number handy when you come to the courthouse or call on the telephone to ask about your case.

Write the Docket Number in a place where you keep important information.